



## Databases: Conditions of use

The databases subscribed to bind the user (you) to certain conditions because they are purchased for academic use, not commercial use. Each database has a slightly different licence. Below is a summary of the basic common conditions for all the databases. If you would like to see the full conditions, please contact us.

You may access and download items of information from the services for your own personal use. The term 'personal use' means personal educational development, teaching, education and research, but does not extend to use for direct commercial gain or exploitation including, but not limited to, acting for third parties.

Access to the databases is restricted to authorised users only. You must keep any username or password given to you to access these services confidential and not allow anyone else to use them. You must not use them on behalf of anyone else.

If you are a member of University staff, access will cease at the end of your employment, and for students at the end of your course.

If you are an external user whose access has been authorised via the submission of an SO7 form (not required for members of Alumni Library Online), access will cease on the end date specified on the form or twelve months from the start date, whichever is the earliest.

The University reserves the right to take legal action against individuals who cause it to be involved in legal proceedings as a result of violation of its licensing agreements.

Use of electronic resources is subject to the IT Users Policy and other relevant policies produced by the IT Department. If you can access the University intranet, you can find them on the IT Department's Policies, procedures and forms page. If you do not have access to the intranet, copies of these documents can be requested from us.

In order to comply with Data Protection regulations, any contact details obtained from library databases that are intended for questionnaire or other survey purposes must first be checked against a University email suppression list. To request a check please email the file to [somssystemssupport@cranfield.ac.uk](mailto:somssystemssupport@cranfield.ac.uk). If you wish to discuss the process further please contact Brenda Roshier, our Data Information Specialist:

E: [brenda.roshier@cranfield.ac.uk](mailto:brenda.roshier@cranfield.ac.uk)

T: +44 (0)1234 754536

Please contact us if you have any problems accessing any of the databases:  
[libraryresources@cranfield.ac.uk](mailto:libraryresources@cranfield.ac.uk).

## Contacting us

### Kings Norton Library

☎ +44 (0) 1234 754444

✉ [library@cranfield.ac.uk](mailto:library@cranfield.ac.uk)

### Management Information and Resource Centre (MIRC)

☎ +44 (0) 1234 754440

✉ [mirc@cranfield.ac.uk](mailto:mirc@cranfield.ac.uk)

### Barrington Library

☎ +44 (0) 1793 785743

✉ [library.barrington@cranfield.ac.uk](mailto:library.barrington@cranfield.ac.uk)