



The Career Development Service

About us

The Career Development Service plays a pivotal networking role across the University, working closely with students, staff and potential employers to enhance student employability skills and their career opportunities.

Our services are available to you while you are a student and we also offer lifelong support when you become a Cranfield alumni.

We are committed to preparing you for a successful transition to employment or further study, and for the effective management of your further careers. We provide a high quality service that:

- offers impartial, client-focused, confidential, collaborative guidance and information.
- provides a range of career development activities, including career management skills.
- is accessible to all students and seeks to identify and cater for the special needs of students who may be disadvantaged in the labour market.
- develops relationships with suitable employers and recruiters and makes you aware of these opportunities.
- provides the University with information on the employment and other destinations of its graduates.

We are members of the Association of Graduate Careers Advisory Services (AGCAS).

Learning packs

We have a number of downloadable learning packs to help you during your time at Cranfield.



Please visit:

www.cranfield.ac.uk/study/careers-service

Careers advice

We can help you meet your career aspirations. While you are a student we will work with you to identify suitable opportunities and support you throughout the job application process.

We offer a range of services to support you, including:

- Career information and tailored resources.
- Career coaching and one-to-one appointments.
- Free access to VMock - our 24/7 CV critiquing system which offers customised suggestions for CV content, assesses core competencies based on employer criteria and Cranfield CV standards.
- Psychometric test practice and case study interview examples.
- Comprehensive careers intranet site that can help you find out about potential employers, early graduate scheme applications deadlines, cover letter development and interview advice.
- Access to Symplicity to view hundreds of job opportunities, book career appointments, workshops and events, upload multiple CVs and use the mock interview tool.
- Career development workshops on topics such as completing application forms, interviews and assessment centres, online and face-to-face networking.
- Online video tutorials on topics such as using LinkedIn, how to write a winning CV, covering letter and interview preparation.
- Opportunities to meet relevant recruiters and employers invited to Cranfield for bespoke presentations and careers fairs.

Resources for alumni

We offer our alumni a lifelong service which includes 24/7 access to Symplicity and email alerts of newly posted vacancies in the UK and overseas.

Our Career Service Managers offer coaching on a range of topics as well as CV critiquing.

Please email us to get set up with an alumni Symplicity account at:

cranfieldcareers@cranfield.ac.uk

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www.cranfield.ac.uk/study/careers-service



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Cranfield University



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Please check our website for the latest information.

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