



Board for Energy and Environment Minutes

Date: Friday 12 May, 1000-1130

Location: Building 62, Hancock Room

Minutes		Action
1	<p>Apologies From Angus Murchie and Becky Shepherd.</p>	
2	<p>Previous minutes – 8 February 2017 The final line of text on section 3 needs to be removed. The rest of the minutes were approved as a true and correct record. Jim Harris to be invited to the next meeting to discuss Living Labs.</p>	GE
3	<p>Environment Policy (for approval) The changes were summarised by way of Power Point presentation. Now includes latest CU mission statement setting the context under which the EMS will operate. Document approved and endorsed by the Board.</p>	
4	<p>Energy Policy (for approval) The changes were summarised. There was a query on one item regarding data collection and taking out the detailed reference to metering. Document approved subject to this being amended.</p>	GE
5	<p>CDS Environmental Committee Structure (for approval) The CDS Environment Committee Structure was discussed. Document approved and endorsed by the board.</p>	
6	<p>Scope of implementation of 14001 at CDS (for approval) The Scope of implementation of 14001 at CDS was discussed. Document approved and endorsed by the board.</p>	
7	<p>Decision on communicating significant environment aspects (for approval) The board has decided not to externally publish the University's register of significant environmental aspects at the moment as 1. These are under review and 2. Part of the transition to the new version of the standard will be to review and document what information we make available internally and externally. This communication plan will be developed by September.</p>	
8	<p>Standards progress</p> <ul style="list-style-type: none"> a. Progress on ISO 14001 implementation at CDS. b. Progress on transition to ISO 14001: 2015 version. Key changes were discussed. 	

	<p>c. Progress on ISO 50001 implementation at CU. Document control procedure was discussed. It currently asks for all procedures to be signed off by BEE. However it was agreed that this was not appropriate for minor operational procedures.</p>	
9	<p>Incidents</p> <p>There were three incidents discussed. One was regarding discharge to the brook and how we prevent pollution by implementing cost effective drainage measures and raising awareness. We need to enhance our communications to make sure students, new starters, and contractors are more informed on how this has an environment impact on site.</p>	
10	<p>Reports on Working Groups and progress towards targets</p> <ul style="list-style-type: none"> a. Carbon. Overall progress discussed. A saving of 1.5% is projected for year b. Waste management working group report showed progress regarding Cranfield site. c. Travel. Travel plan 2018-2023 is ongoing. Other items discussed were the Santander bike scheme, new bus shelters and a new bus route to Ridgmont Station. d. Biodiversity. Green infrastructure grant, wildflower planting and biodiversity walks were discussed. e. Fair Trade. Document in progress. Needs to be a robust policy and doesn't contradict academic work. f. Community involvement – this included recent events and the student green team. Our student representative proposed a CSA Green Day at Cranfield. Ideally this should be held during Green Week when new students arrive. 	
11	<p>Next Meeting: Thursday 6 July 2017 at 2pm</p>	