

Confidential

Draft Minutes of the Board for Energy & Environment held on Monday 15th June 2015
at 12 pm in Building 62, Hancock Room

Present: Simon Pollard (Chair)
Gareth Ellis (GE)
Ian Sibbald (IS)
Alice Golightly (AG)
Fred Coulon (FC)
Gio Lusignani (GL)
Savina Velotta (SV) – Meeting Secretary

Apologies: Dhruvesh Sheth (DH); John Street (JS)

		ACTION
Items for decision		
1	Apologies and Approval of previous minutes, 16.04.15 <ul style="list-style-type: none"> Apologies were received from DH and JS. The minutes were approved as a true and correct record. Point 6 was amended to reflect the final environmental performance data being available in September and not June. 	
2	Matters arising <ul style="list-style-type: none"> The Chair thanked AG for her contribution to the Board; interviews for a replacement Environment Adviser would take place in July; Environ would provide support in the interim. The new CSA President, Chiara Palla, would be invited to join the Board. Nazmiye Ozkan had now taken over as Chair of the carbon management working group. University visits had been arranged with the University of Hertfordshire and University of Kent to explore waste tender comparisons. 	SV
Items for discussion		
3	Living lab progress <ul style="list-style-type: none"> The living lab had been approved by the University Executive. A progress update would be available at the next Board meeting. Relevant publicity in relation to the lab would take place. 	GE
4	Review of targets <ul style="list-style-type: none"> The key priority would be to driven down CO₂ emissions; it was noted that the carbon reduction target was likely to increase marginally due to external factors (i.e weather); GE was asked to provide an appraisal together with the intent moving forward in order to rectify the position. Consumption trends would be analysed. 	GE GE
5	Projects update	

	<ul style="list-style-type: none"> • GE provided an overview in relation to existing projects. • Spend from the SALIX fund would be prioritised by year end. • The solar PV project remained ongoing whilst contractual issues were being dealt with. • Recycling across the University remained on track. • ISO14001 had been extended to CDS. 	
6	Master plan update <ul style="list-style-type: none"> • The University passed the BSI audit; the report would be circulated; the next audit would take place on 9, 10 and 11 December 2015. • The reporting mechanism in relation to local findings would be clarified; it was envisaged this would take place via local facilities managers to the University Executive. 	
7	Green Teams <ul style="list-style-type: none"> • Green teams would be aligned with facility managers to maintain consistency across the University. • Newsletters would be produced monthly as well as quarterly through the University team brief. 	
8	Engagement and behaviour change <ul style="list-style-type: none"> • Improvements to engagement and behaviour change would be prioritised. 	
9	Biodiversity <ul style="list-style-type: none"> • The revised deadline of July 2016, having been extended from December 2015 was noted. 	

Any other relevant business

At a Glance Flyer

- The production of the flyer would be progressed via the Corporate Communications team.

Items for information / future discussion

Nemco reports

- The Nemco adviser would be invited to attend the September board meeting.

Future meetings

10th September 2015, 2 pm to 4 pm
18th November 2015, 10 am to 2 pm