

Confidential

Minutes of the Board for Energy & Environment held on Wednesday 11th February 2015
at 11.30 am in Building 26, Boardroom

Present: Simon Pollard (Chair)
Gareth Ellis (GE)
Ian Sibbald (IS)
Alice Golightly (AG)
Savina Velotta (SV)

Apologies: Fred Coulon; Gio Lusignani; Dhruvesh Sheth; John Street (JS)

		ACTION
1	Apologies and Approval of previous minutes, 18.11.14 <ul style="list-style-type: none"> • The apologies were noted. • The minutes were approved as a true and correct record. • It was agreed to publicise the Board minutes on the University website. 	
2	Matters arising <ul style="list-style-type: none"> • The location and associated cost implications of the photovoltaic facility was discussed. • A paper would be presented to the June finance committee for consideration. 	IS
3	Terms of Reference <ul style="list-style-type: none"> • It was agreed that the previously approved Terms of Reference would be made available on the University website. 	AG
4	Living Labs proposal <ul style="list-style-type: none"> • The Board were asked to provide feedback in relation to the draft proposal prior to submission to the University Executive in May. 	ALL
5	Infrastructure Projects <ul style="list-style-type: none"> • It was noted that all infrastructure projects were coherent with the Committee's ambitions taking into account any environment implications, if any. 	
6	Visits to other Universities <ul style="list-style-type: none"> • It was agreed that GE/AG would visit Leeds University in order to share best practice and increase visibility. • A regional event during Autumn 2015 to promote and showcase the biomass boiler was suggested; GE agreed to draft an associated Press release to be published through EAUC covering recent activity and any associated environmental awards. 	GE/AG GE
7	ISO14001 at Shrivenham <ul style="list-style-type: none"> • AG reported that she would be spending three days a week at Shrivenham to commence implementation of ISO14001. 	
8	Energy and environment and the Master Plan <ul style="list-style-type: none"> • GE provided a general overview. • It was noted that Breeam Excellence, the World's foremost environmental assessment method and rating system for buildings, was being implemented for all 	

	<p>new buildings on Campus. Biodiversity was also being incorporated into the Master Plan.</p> <ul style="list-style-type: none"> • A proposal to extend the district heating as a result of the new aerospace building would be presented by GE to the next Board meeting for further consideration in due course by Council and finance committee. 	GE
9	<p>Progress on targets</p> <ul style="list-style-type: none"> • It was noted that the carbon target had improved as a result of the biomass boiler being installed. • It was suggested that the financial model relating to electricity budgets being re-charged to the Schools and being incorporated into the 'space charges' be put forward; GE to draft the case for finance consideration. • The existing list of Salix projects would be circulated via SV. 	GE GE/SV
10	<p>Report on working groups</p> <ul style="list-style-type: none"> • <u>Carbon management (GE)</u>: It was suggested that a new Chair be nominated from with the Schools so that School input was included; SPo agreed to find a suitable replacement. • <u>Waste management (PL)</u>: no update. • <u>ISO 14001 (AG)</u>: the next audit was scheduled to take place on 8-10 June 2015. • <u>Fair Trade (IS)</u>: no update. • <u>Biodiversity (JH)</u>: conservation areas would be prioritised; GE to liaise with EC in relation to the location of boreholes. 	SPo GE
11	<p>Green Teams / Green Champions</p> <ul style="list-style-type: none"> • It was suggested that a University wide Green Team/suite of Champions across all Schools and service units be re-invigorated; GE agreed to circulate the 'process/guidance' for the role so that recruitment could be initiated via PVC-S. • It was agreed that SPo would raise this item at University Executive. 	GE SPo
12	<p>Teaching curriculum</p> <ul style="list-style-type: none"> • The abstract from BT's thesis was circulated; the thesis would be turned into a manuscript in due course and provided a good example of how the curriculum interacted with and linked to the Board's activities. 	
13	<p>Sustainability & Corporate Responsibility</p> <ul style="list-style-type: none"> • It was noted that AUDE and EAUC were now responsible for revising performance metrix scores taking into account HESA reporting data. 	
14	<p>Update on regulations</p> <ul style="list-style-type: none"> • No action. 	
15	<p>Weblinks</p> <ul style="list-style-type: none"> • Communication with the Corporate Communications team was progressing; relevant web updates were taking place. 	
16	<p>Annual Report</p> <ul style="list-style-type: none"> • The existing format of the Annual Report was approved; it was agreed to supplement the report with an 'At A Glance' leaflet summary; AG to explore options with the Corporate Communications team. 	AG

Items for information / future discussion

Update on buses

Environment awards; press release

Future meetings

16th April 2015, 11 am to 1 pm

15th June 2015, 12 pm to 2 pm

10th September 2015, 2 pm to 4 pm

18th November 2015, 10 am to 2 pm