



Minutes of the Board for Energy and Environment

Date: Tuesday 9 March 2021 @ 4.00-5.15 pm
By MS Teams

Attendees:

- Ian Sibbald Director of Finance, Acting Chair
- John Street Director of Facilities
- Stewart Elsmore Director of Campus Services
- Geoff Say Director of Finance and Operations, CDS
- Gio Lusignani Director of Information Services
- Gareth Ellis Energy and Environment Manager
- Ginny Ford Environment Advisor
- Angus Murchie Energy Advisor
- Becky Shepherd Environment Officer
- Kate Biggs Environment Officer
- Rosina Watson Senior Lecturer in Sustainability
- Niall Marsay Student representative
- Valentina Tresidder Minutes

Apologies: Phil Hart, Director of Energy & Power Theme

	Item	Action
1.	The apologies were noted. Phil Hart, Director of Energy & Power Theme.	
2.	<p>Minutes from previous meeting, 18 January 2021 were reviewed and approved.</p> <p>There has not been much communication going out to students from the student representative at the moment.</p> <p>Action: NM to contact BS and GE</p>	NM
3.	<p>Significant Aspects Review (for approval)</p> <p>The review paper was discussed during the meeting and it was mentioned that this is usually reviewed every three years. It was mentioned that the review is risk based.</p> <p>The spreadsheet for the review was shared during the meeting but will need to be sent out to the Board as was not circulated beforehand.</p> <p>The Board is required to approve the significant aspects register prior to the audit in May, any comments to be sent to GF by end of March 2021.</p> <p>It was discussed that the report should also be used to capture the positives and mitigate the negatives.</p>	GF ALL
4.	Salix SEELS Loan Proposal (for approval)	

	<p>been added to the pre-existing standards and potential training was discussed which could cover the new clauses.</p> <p>Action: IS to talk to Julie and Gregor requesting a slot on a future SMT agenda.</p>	IS
7.	<p>ISO Update Audits, Coms, Progress (for information) The report was shared and discussed. The external audit in January went well and had only 1 minor non conformance.</p> <ul style="list-style-type: none"> • Next audits – ISO50001 15-17 June 2021 - 3 day recertification audit • Next audits – ISO14001 Cranfield dates 24-26 May 2021. Shrivenham date 1 April 2021 tbc. COTEC date 23 June 2021 <p>It was mentioned that the lack of incidents being reported may be due to fewer people on site to report them, but the Board felt confident that this may also be as none are happening.</p> <p>There have been no freedom of information requests since the previous meeting. It was discussed that the Carbon 2021 target may not be met as the gas usage is up although electricity has dipped, this is believed to be due to the colder weather and the need to ventilate the buildings 24/7 due to COVID-19.</p>	
8.	<p>AOB Global Climate letter for Colleges and University – this document was shared and discussed during the meeting, this is a document which will need to be approved by the Board as the University is already actioning all three targets on the letter and proposals have been put in to COP26.</p> <p>Action: GE to add this into the Board report to Exec.</p> <p>People & Planet have made contact with NM regarding the University signing a declaration that it does not invest in fossil fuel businesses. They have also made a freedom of information request on this matter. There was a discussion about University investments and also ongoing associations with this sector through research. This request will need to be added to the report which will be provided to the University Executive too as it is something which needs looking into further, with a potential statement of intent to be issued from the Executive.</p> <p>The Board discussed the potential roll out of Ecosia. It was agreed that this would be rolled out as the default search engine on all new equipment once this has been configured by IT Services to be included.</p> <p>It was agreed that an update on Ecosia should be sent out via Corporate Communications and may be included in the monthly staff E-bulletin.</p> <p>Action: GL to take this forward within IT department and potential roll out.</p>	<p>GE</p> <p>GL</p>
9.	<p>Date of next meetings</p> <ul style="list-style-type: none"> - 8 June 2021, 2 pm to 3.30 pm - 16 September 2021, 2 pm to 3.30 pm 	