

# Tomorrow. Brighter. Gift Form

Alumni Relations and Development, Cranfield University, Cranfield, Bedfordshire, MK43 0AL, UK.  
E: [giving@cranfield.ac.uk](mailto:giving@cranfield.ac.uk) | T: +44 (0)1234 754823 | [www.cranfield.ac.uk/alumni](http://www.cranfield.ac.uk/alumni)



Name: \_\_\_\_\_  
Programme and Graduation Year: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

## 1. GIFT AID

*giftaid it*

If you are a UK taxpayer, you can boost your donation by 25p for every £1 you donate. Please tick the box below.

I am a UK taxpayer. Please treat this donation and any donations I make to Cranfield University in the future as Gift Aid donations until further notice. I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

Please let us know if you want to cancel this declaration, change your home address or no longer pay sufficient tax.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 2. DONOR ACKNOWLEDGEMENT

Please tick here if you are happy for us to acknowledge you in our annual list of donors.

## 3. LEGACY

Please tick here if you would like to receive information about including Cranfield in your will.

Cranfield University is an Exempt Charity under the terms of the Charities Act 2011. Under this Act, universities are supervised by the Higher Education Funding Council for England. Royal Charter number RC000151.

We take your data privacy very seriously and will only use your information to provide the products and services you have requested from us.

We will not sell, license or trade your information without your consent. Where required, we may share your information across the University and with our commercial subsidiaries. You can opt out of marketing communications from us at any time. For more information about how your data will be processed, please see our privacy policy online at [www.cranfield.ac.uk/privacy](http://www.cranfield.ac.uk/privacy)

## 4a. SINGLE GIFT I would like to make a single gift of:

£1,000\*  £500  £250  £100  £50

Other £ \_\_\_\_\_

I wish to make a single gift and enclose a cheque/CAF Charity Gift Voucher made payable to Cranfield University

\*£1,000 or more qualifies for membership of the Dean's Circle

Research  Student support  Digital learning

Entrepreneurship  Greatest strategic need

I wish to make a gift by card and authorise you to debit my Visa/Visa Delta/Mastercard/Maestro (delete as appropriate)

Card No:

Expiry date:   /

Security code:     
(3 digits on back of card)

Name on card:

Your details will be destroyed after your gift has been processed.

## 4b. REGULAR GIFT I would like to make a regular gift of:

£250\*  £84\*  £30  Other £ \_\_\_\_\_

Monthly  Quarterly  Annually

\*£84 monthly / \*£250 quarterly / £1000 annually qualifies for the Dean's Circle

## INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Please fill in the whole form using a ball point pen and send to: Alumni Relations and Development Office, Cranfield University, Cranfield, Bedfordshire, MK43 0AL.



Service User Number

5 0 4 0 6 5

Name and full postal address, including postcode, of your bank or building society.

Branch sort code

Name(s) of Account Holder(s)

Bank/building society account number

Signature(s)

Date

### Instruction to your bank or building society

Please pay Cranfield University Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Cranfield University and, if so, details will be passed electronically to my bank/building society.

Banks and building societies may not accept Direct Debit Instructions for some types of account.

## The Direct Debit Guarantee

This guarantee should be detached and retained by the payer.



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Cranfield University will notify you 12 working days in advance of your account being debited or as otherwise agreed. If you request Cranfield University to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Cranfield University or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Cranfield University asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.