



Minutes of the Board for Energy and Environment – Meeting Minutes

Monday 4th July 2022

Attendees:

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| • Prof Phil Hart | Director of Energy & Power Theme - Chair |
| • Ian Sibbald | Director of Finance **apologies** |
| • John Street | Director of Facilities **apologies** |
| • Gareth Ellis | Energy and Environment Manager |
| • Becky Shepherd | Environment Officer |
| • Stewart Elsmore | Director of Campus Services |
| • David Ford | Director of Information Technology |
| • Ginny Ford | Environment Advisor |
| • Kate Biggs | Environment Officer **apologies** |
| • Edward Poll | Head of IT Infrastructure |
| • Rosina Watson | Senior Lecturer in Sustainability |
| • Geoff Say | Director of Finance and Operations |
| • Gilbert Soyus Kakkarayil | Student Representative |
| • Ajinkya Adekar | Student Representative **apologies** |
| • Abbi Legate | Board Secretary / Minute Taker |

Item		Action
1	Apologies were noted for John Street, Kate Biggs, Ian Sibbald & Ajinkya Adekar	None
2	<p>Minutes from previous meeting – the minutes of 27th April 2022 were reviewed and approved. Outstanding actions and comments are noted below;</p> <p>2.1 PH to contact the new Head of Communications (Duncan Murray's replacement) when regarding the new logo / branding updates.</p>	PH
3	EMS Update – GF presented the EMS document to all members which was circulated and appended to the meeting invitation for all to review further if needed.	Info only
4	<p>Energy Campaign + Carbon Progress Figures</p> <p>4.1 GE presented the carbon progress figures update. It was mentioned that if the budget were to be increased, this would allow the data recording systems specifically for the water data to be much more accurate / efficient.</p> <p>4.2 BS is looking into publishing about the recent tree planning on campus, it was agreed that this sort of news is 'worth shouting about' and good for attracting prospective students; PH suggested that collating all this type of information / news into a one-page document would be helpful to use for student recruitment purposes. BS will get the information together and share with PH to work on the graphics and further circulate further amongst the student recruitment teams.</p> <p>4.3 GE explained that the figures for electric / gas across campus have doubled since returning from the national Covid-19 lockdown and are expected to increase another 50% by next year costing the university millions. Discussions were had around IT's move to the data centre which should improve the energy saving. BS advised all about a qualification around Energy savings / energy management and sustainability should perhaps be explored and offered to staff / students.</p>	<p>Info only</p> <p>BS</p> <p>Info only</p>

5	SDGs and THE Impact Awards 5.1 The 'Times Higher Education' (THE) awards are being worked on and everything must be in place by the end of July 2022 to be able to qualify for entering within the next year. GE shared a document showing SDG7 (Clean Energy) which showed Cranfield are heading in the right direction to qualify for the award however it was unclear which SDGs Cranfield were being put in for. AR / PH will contact Christine Thompson to further advise.	AR / PH
6	Communications + Students – PH and RW will get in touch with the new head of comms before further discussing this agenda item.	PH / RW
7	Adopting the SDG Branding - PH will provide feedback against this agenda item in the next meeting following his conversations with the branding team around the new rules of branding.	PH
8	Climate Adaptation Strategy Document for initial review – GE presented the document which AR will circulate. It was requested that all BEE members reviewed the document and provided feedback in advance of the next meeting (GE highlighted that the strategy needs to be in place by next year).	AR / All
9	Training for Senior Managers – 9.1 GF had a workshop with Ramboll and is now looking to roll out the Executive training in the Autumn and follow on with SMT Training; a date needs to be agreed in the next BEE meeting.	All
10	AOB – There was no other business on this occasion.	Info only
11	Date of next meetings; 2022 – 21st September 19th October	Info only