Defence Academy of the United Kingdom

Application for Postgraduate Study Reference Request

To the Applicant

You should now arrange for two referees (who are not related to you), to provide a reference, typewritten on headed notepaper. Select at least one referee who can comment on your recent academic ability or employment experience. Please complete the section below.

Surname

First Names

Programme and Subject of Study applied for

Proposed start date

Student No.
(For Office use only)

To the Referee

Thank you for your co-operation in completing this request. The person named above has applied for postgraduate study at Cranfield University. Please comment on the applicant's suitability to undertake such studies. Where possible, please try to cover the following points in your reference:

1. In what capacity you have known the applicant and for how long
2. If the applicant is still studying, the likely result he or she will obtain.
3. The applicant's ability to work alone and in a team.
4. The applicant's general character. Do you consider the subject to be honest, conscientious and discreet?
5. Any particular strengths or weaknesses.
6. How the applicant's achievements compare to those of his/her peers.
7. The applicant's skill in the use of English where English is not his/her first language.
8. Do you know of any factor concerning the applicant which may give cause to his/her fitness for studying or conducting research on the sensitive work to be questioned? If so, please give details. (Relevant factors are - significant financial difficulties, abuse of alcohol, or drugs, an extravagant life style or signs of mental or physical illness which may impair judgement or reliability).

Your reply will be treated in confidence.

Please attach this form to the reference, and return both to:
Admissions Office, Cranfield University, Defence Academy of the United Kingdom, Shrivenham, Swindon, SN6 8LA

Name of Referee

Title/Post held

Name and address of Organisation