

TERMS AND CONDITIONS FOR GLOBAL ONLINE STACKABLE PROGRAMMES (GOSP)

Provision of Learning and Progression Rules

1. All GOSP learning is delivered online.
2. All Bronze and Silver GOSP courses are available on demand. Gold courses require you to attend pre-scheduled live interactive sessions with Cranfield University faculty. These live sessions are scheduled to operate three times per annum.
3. In accepting a place on a GOSP course, you are agreeing to comply with the GOSP progression rules as they may be updated from time to time. The current rules can be accessed via the following link: [Making sense of the Global Online Stackable Programmes: GOSP - Induction \(cranfield.ac.uk\)](https://www.cranfield.ac.uk/gosp-induction)
4. Where you have selected a learning pathway that potentially leads to a Postgraduate Award, Cranfield University will make a formal offer of admission as a student to you. It reserves the right to withdraw this offer if;
 - i. any of the information provided by you at the point of offer is found to be incorrect or incomplete, or
 - ii. you fail to provide information or evidence which confirms that you can meet one or more of the conditions contained in any offer,
 - iii. you fail to pay your programme course fees,
 - iv. you break any rules and regulations contained or referred to in i. above.
5. If you accept an offer of admission as a student, you are agreeing to comply with the provisions of all the Laws of the University, Regulations, Rules, Codes, Conditions and Policies as may be properly issued and pertaining to registered students. The more important of these will be presented to you as part of the formal registration process.
6. In accepting a place on a GOSP course, you are expected to abide by the expectations set out in documents such as the course joining instructions, IT Users' Policy, Health and Safety information, these terms and conditions and other guidance provided to you either before or during the course.

Payment of Course Fees and Cancellation Policy

Payment

7. All course fees are payable in advance. You, or any individual or organisation undertaking to pay your fees on your behalf (your "Sponsor"), must pay the course fees in full before you can start the course.
8. The course fee includes all fees for registration, access to the learning materials and (where applicable) the formal assessment associated with the attainment of learning credits.

Cancellations

9. You may cancel your course booking, and receive a full refund, providing you notify us in writing no later than 14 days from the date of the booking **and** you have not been granted access to the course learning materials. Once you access the course learning materials, no refund will be possible, even if you gain access to the materials less than 14 days from the date of the booking. Please ensure that your Sponsor, where applicable, is aware of this. Cancellation requests should be sent to OnlineStackables@cranfield.ac.uk

Booking Transfer

10. Provided you have not gained access to the course materials for a course you have booked, you may transfer your booking to an alternative course with no administrative charge. Any difference in course fees will either be charged or refunded, as appropriate. Requests for booking transfers should be sent to OnlineStackables@cranfield.ac.uk

Copyright and Intellectual Property Rights

11. The copyright and other intellectual property rights in relation to the course materials are the property of or are licensed to Cranfield University. The course materials are provided for your personal use only and copying, modifying, reproducing, re-publishing, uploading, posting, transmitting and distribution of any of the materials by you is expressly prohibited.

Proof of Identity and Qualifications

12. The University may, under certain circumstances (including sitting for an assessment), ask you for proof of your identity, which is normally limited to your passport or original birth certificate with a form of photo identification. You may also be required to provide proof of your right to study in the United Kingdom, and proof of your academic and professional qualifications (where these have been outlined as a condition of offer).

Data Protection

13. All personal information obtained by the University both from yourself and other sources will be used to process your booking and/or offer and (if you register as a student of Cranfield University) to manage your student record and student experience.
14. The University will share the information internally as appropriate and may share the information with your previous examining bodies. In the case of international applicants we may share the information with the Home Office, the Foreign, Commonwealth & Development Office, and other relevant agencies. The University may pass this information as appropriate to these and other outside organisations, including the police, government, and other institutions in order to prevent or detect fraud.
15. We use your information that we hold in our records for registration purposes and to provide services and facilities therefore it is necessary for you to keep your personal information up to date and notify us of any changes or errors. You must give prompt notice of a change of name, the country where you are resident or ordinarily or any of your contact details.
16. Your information may also be used by us to undertake research or to plan or improve our services. In addition, the University may advise you of other study opportunities and services provided by us and partner organisations. If you do not wish to receive this information, please contact alumni@cranfield.ac.uk

Cranfield University Reservations

17. The University undertakes to use all reasonable endeavours to provide the necessary faculty support for GOSP courses but cannot guarantee that such support will be provided by any particular named individuals.
18. The GOSP courses are subject to continuing development and changed circumstances may necessitate cancellation or alteration to the programme. We reserve the right to make variations if such action is considered necessary and in such circumstances will take all reasonable steps to minimise any resultant disruption, but we do not accept any liability arising out of or on connection with any such changes.

19. Unless otherwise specified all courses are taught in English.

Support for Students with Disabilities or Learning Difficulties

20. If you think that you are likely to require any support because of a disability and/or learning difficulty while you are on the course, you are advised to contact OnlineStackables@cranfield.ac.uk for further advice or guidance. All requests for support will be considered in line with the criteria for “reasonable adjustments” as outlined in the Equality Act 2010. The University encourages you to contact it as soon as possible in order to make appropriate arrangements for you.

Force Majeure

21. Cranfield University, will not be liable to the other for any delay in or failure to perform its obligations as a result of any cause beyond its reasonable control, including but not limited to an Act of God, decree of Government, fire, flood, explosion, sabotage, riot, rebellion, war, civil war, armed conflict, terrorism, nuclear, chemical or biological contamination, pandemic, disease, quarantine, official strike or similar official industrial action or dispute, unavailability of faculty which renders Cranfield University unable to comply with all or a material part of its obligations under these terms and conditions. If such delay or failure continues for at least sixty (60) days you or Cranfield University shall be entitled to terminate the agreement by notice in writing.

Limitation of Liability

22. Cranfield University's sole liability shall be for direct loss or damage incurred or suffered by you or death or injury to any person as a result of willful default or negligence on the part of Cranfield University or its employees, consultants or agents in the performance of its obligations under this agreement and which liability is not otherwise excluded or restricted by this agreement, but such liability shall in no circumstances exceed the sum of £50,000 in the aggregate in respect of all such losses, save that there shall be no limit of liability in respect of death or injury to any person.

Proper Law and Jurisdiction

23. In accepting a place on a course provided by Cranfield University, you are agreeing that the resulting contract between us shall be governed by and construed in accordance with the law of England and Wales and you submit to the exclusive jurisdiction of the courts of England.