



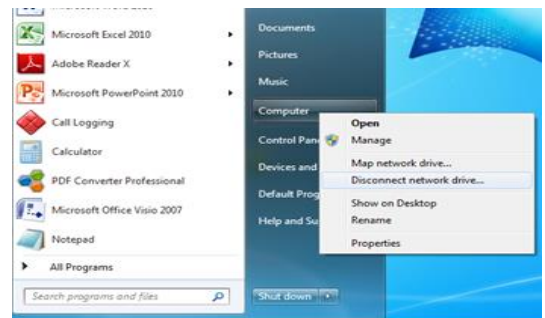
# Network mapping and password synchronisation

## Helpsheet IT49

If you've stored (cached) your CCNT network password to make network mapping easier then you will need to disconnect these to prevent account lockout when changing your password.

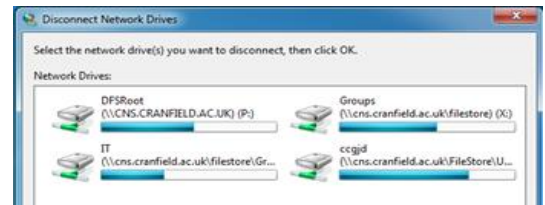
### Step 1

Right click on **My Computer**; this will either be on the **Start menu** or on the user desktop. Select **Disconnect Network Drive**.



### Step 2

Select the Network Drives that need to be disconnected and click OK.



### Step 3

To reinstall your network connections log onto the University's intranet (<https://extranet.cranfield.ac.uk/>) and follow the instructions in **Information Sheet: IT32**.

[https://intranet.cranfield.ac.uk/it/Documents3/IT32\\_AccessingNetworkFilestoreWindows.pdf](https://intranet.cranfield.ac.uk/it/Documents3/IT32_AccessingNetworkFilestoreWindows.pdf)

For Shrivensham users further instructions can be found here (once logged onto the University's intranet): <https://intranet.cranfield.ac.uk/it/CDS%20Documents/On-Site%20access%20%20How%20to%20map%20your%20network%20drives%20on%20CDSFS%20Windows%207.pdf>

## Contacting us

For further information or assistance with network mapping please contact us.

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Our skilled support staff are available to help Monday - Friday: 8 AM – 8 PM