



# Energy and Environment Committee Meeting Minutes

Tuesday 22<sup>nd</sup> October 2024

UKCRIC Boardroom, 2<sup>nd</sup> Floor, The George Solt Building

Attendees	
Phil Longhurst <b>(PL)</b>	Director of Partnerships & Professor of Environment and Energy Technology
John Street <b>(JS)</b>	Director of Facilities
Gareth Ellis <b>(GE)</b>	Head of Energy and Environment
Becky Wishart <b>(BW)</b>	Environment Officer
David Ford <b>(DF)</b>	Director of Information Technology
Geoff Say <b>(GS)</b>	Director of Finance and Operations, CDS
Ceri Dawson <b>(CD)</b>	Energy Advisor
Christine Thompson <b>(CT)</b>	Corporate Planning Director
Rosina Watson <b>(RW)</b>	Associate Professor in Sustainability
Ginny Ford <b>(GF)</b>	Environment Advisor
Kate Biggs <b>(KB)</b>	Environment Officer
Abbi Legate <b>(AL)</b>	Minutes
Apologies	
Ian Sibbald <b>(IS)</b>	University Director of Finance
Stewart Elsmore <b>(SE)</b>	Director of Campus Services
Kim Del Kaze <b>(KDK)</b>	Student Green Officer

Item	Action / Approval
<b>1 Minutes from previous meeting</b>  The minutes of the 10 <sup>th</sup> June 2024 meeting were approved.	Information only
<b>2 Items for approval</b>  <b>Annual Environmental Report</b> – All members approved the report.  The Committee members were reviewed, and it was agreed that a ‘Deputy’ Student Representative should be considered so that there is always at least one student who attends EEC meetings. RW to have discussions with PhD students regarding future student representative volunteers. BW to share link with RW of how to apply (deadline for applications is 5 <sup>th</sup> November).  GF to amend DF job title to ‘Director of Information Technology’.	Information only  RW & BW  GF
<b>Environmental Management Review</b> - Subject to minor edits that were discussed during the meeting, all members of the committee approved the content and conclusions of the report and agreed the recommendations set out in Section 11 , Opportunities for Improvement.	Information only

	<p>GF to include the CU organisational restructure in the matrix (increasing the efficiency of the estate – ‘OSEP’ office, space efficiency project).</p> <p>Committee members to review report and provide feedback to GF and GE within one week (29<sup>th</sup> October deadline for comments)</p>	<p>GF</p> <p>All</p>
<b>3</b>	<p><b>Items for discussion</b></p> <p><b>Biodiversity</b> – GF provided a verbal update on this following delays and issues with the supplier. It was agreed that this topic is included in the next meeting agenda to be reviewed fully.</p>	Information only
<b>4</b>	<p><b>Items for information</b></p> <p><b>Energy &amp; Water Plan / Progress and Scope 3</b> – These items were discussed briefly. Scope 3 will be included in the next meeting agenda so numbers can be discussed.</p>	Information only
<b>5</b>	<p><b>AOB</b></p> <p>PRME Annual Report – RW is working on finalising this, it will be circulated to the committee once completed (with a changed format). RW advised that there is a new committee in FBAM called ‘Responsible and Sustainable Management’.</p> <p>Carbon Impact of Financial Investments is a subject that needs fuller review. – To be added as an agenda item in the next meeting.</p> <p>CT shared the link to the nationwide sustainability skills survey which should be shared further with students</p> <p>BW to share the Green Week timetable; currently in need of academic presentations.</p>	<p>Information only</p> <p>RW/IS</p> <p>CT</p> <p>BW</p>
<b>6</b>	<p><b>Date of next meeting</b> – February, TBC</p>	For information