



Minutes of the Energy and Environment Committee Meeting

Wednesday 14th June 2023

Attendees

- Prof Phil Longhurst Director of Partnerships - Chair
- Chris Fogwill Pro-Vice- Chancellor
- Ian Sibbald Director of Finance
- John Street Director of Facilities
- Gareth Ellis Energy and Environment Manager
- Ceri Dawson Energy Advisor
- Becky Shepherd Environment Officer
- Stewart Elsmore Director of Campus Services
- David Ford Director of Information Technology
- Ginny Ford Environment Advisor
- Kate Biggs Environment Officer ***apologies***
- Edward Poll Head of IT Infrastructure ***apologies***
- Rosina Watson Senior Lecturer in Sustainability ***apologies***
- Geoff Say Director of Finance and Operations
- Louise Winch Student Representative ***apologies***
- Christine Thompson Corporate Planning Director
- Abbi Legate & Tania Rice Board Secretary / Minute Taker

Item		Action
1	Apologies – Rosina Watson, Louisa Winch, Edward Poll, Kate Biggs	Info only
2	Minutes from previous meeting – the minutes of 6 th March were approved.	Info only
3	ISO14001 Environmental Management Audit a) GF advised that this went well with only one minor non-conformity raised. The auditors were pleased and very complimentary.	Info only
4	ISO50001 Management Review – for approval a) GE shared the report during the meeting and GF will circulate to all. b) Key points raised from the report were increased gas prices and concerns around the Smart Meters (the ones fitted are not reliable and do not seem to work correctly to produce accurate readings). Resources to develop and submit funding applications to invest in improving energy infrastructure limited. CF raised potential opportunity for internships, which he is currently developing a structure for. c) All EEC members to review the recommendations within the report and provide bullet point feedback to GF and AL by <u>23rd June</u> so that the outputs of the review can be confirmed.	GF Info only All
5	Scope 3 Carbon Reporting a) Details of the Scope 3 working group and Terms of Reference to be provided at the next meeting.	Info only

6	<p>Sustainable Development</p> <p>a) Discussions took place on the current travel policy for the University; CT asked whether the committee is happy to help develop a policy to take to Exec. BS will send draft policy to CT to use as a starting template.</p> <p>b) CT shared the update presentation following the THE Impact Ranking. CT will email all the SDG suggestions for the next round.</p>	<p>CT / BS</p> <p>CT</p>
7	<p>Climate Change Adaption Strategy</p> <p>a) This was previously approved by the committee at the start of the year however GE/BS have made revisions and the updated version needs further approval via email. All to review and provide approval by <u>Friday 23rd June.</u></p>	<p>All</p>
8	<p>AOB</p> <p>a) PRME Report – Circulated on behalf of RW; PL asked that the committee review the document and provide feedback by <u>Friday 16th June</u></p> <p>b) CF was welcomed to the meeting and advised that himself and IS will take over as Co-Chairs of EEC with PL remaining as a key member. Tania Rice was introduced as the new EEC Secretary and will take over from Abbi Legate as of the next meetings.</p>	<p>All</p> <p>Info only</p>
9	<p>Date of next meetings – 7th September, 23rd October</p>	<p>Info only</p>