



Minutes of the Energy and Environment Committee Meeting

Monday 6th March 2023

Attendees

- Prof Phil Longhurst Director of Partnerships - Chair
- Ian Sibbald Director of Finance
- John Street Director of Facilities
- Gareth Ellis Energy and Environment Manager
- Ceri Dawson Energy Advisor
- Becky Shepherd Environment Officer
- Stewart Elsmore Director of Campus Services
- David Ford Director of Information Technology ***apologies***
- Ginny Ford Environment Advisor
- Kate Biggs Environment Officer ***apologies***
- Edward Poll Head of IT Infrastructure ***apologies***
- Rosina Watson Senior Lecturer in Sustainability
- Geoff Say Director of Finance and Operations
- Louise Winch Student Representative
- Christine Thompson Corporate Planning Director
- Abbi Legate Board Secretary / Minute Taker

	Item	Action
1	Apologies - David Ford and Edward Poll	Info only
2	Minutes from previous meeting – the minutes of 9 th November were reviewed and approved.	Info only
3	Energy & Carbon Plan – for approval <ul style="list-style-type: none"> a) GE advised this document is to be uploaded onto the website by April; all EEC members to provide feedback to GE and PL by 20th March. b) GE to check whether customer travel is included in the scope for meeting the 2030 carbon target and confirm back to the committee. c) There was a discussion around whether business travel should also be included in the scope (i.e conferences, teaching overseas etc). 	All members GE Info only
4	Water Management Plan - for approval <ul style="list-style-type: none"> a) GE advised this document is to be uploaded onto the website by April; all EEC members to provide feedback to GE and PL by 20th March. b) GE advised all that due to the readings and complications with accuracy, some stats are incorrect – GE to change the biometrics and update the report. c) GE advised that the aim is to have a better water metering system in place. d) All committee members were encouraged to share ideas of ways we can better monitor water usage across the University as we do with Energy (i.e waterless urinals). e) CT suggested that its so important to share what we are doing as EEC members within the public domain and in doing so we can target and highlight back to the SDG page on the website. BS will explore this further. 	GE Info only All members BS

5	<p>Progress towards targets – for information</p> <ul style="list-style-type: none"> a) GE shared a chart on carbon footprint and carbon sources comparing last years stats to this year. b) There were more discussions about ensuring everything we do is made more public i.e the graphic detailing all environmental features across campus should be displayed across campus. PL will discuss this with Angelisa Allen. c) BS advised that the interactive campus map has been updated with these new features (i.e solar panels, biodiversity). d) BS to share a link with all to the Sustainability Plan. 	<p>Info only</p> <p>PL</p> <p>Info only</p> <p>BS</p>
6	<p>EMS & EnMS Update, Communications & Incidents – for information</p> <ul style="list-style-type: none"> a) GF shared a presentation on this update. The University Exec Forum (UEF) are meeting on 17th May where sustainability will be discussed. GF to invite Ramboll back to attend this meeting and facilitate a session to members of UEF. b) GF to send dates to PL for the ISO Audits for involvement as EEC Chair. 	<p>GF</p> <p>GF</p>
7	<p>AOB</p> <ul style="list-style-type: none"> a) CT raised the Times Higher Impact ranking; the Senior leaders of the University will be meeting on 21st April however this clashes with the Marshall event. IS agreed to attend the meeting with CT as a senior member of the Exec. CT to send the details to IS. b) CT advised that Jason Abbott will be coming back in September for he the upcoming impact ranking. c) RW advised all that the new PRME report is being worked on for a June submission. d) SE raised the topic around disposable cups and that this is an ongoing project. The current issue in moving forward with this is the need of a comms plan – SE will work with the CSA on this. 	<p>CT / IS</p> <p>Info only</p> <p>Info only</p> <p>Info only</p>
8	<p>Date of next meetings – 15th May, 12th September, 23rd October</p>	<p>Info only</p>