



Minutes of the Board for Energy and Environment

Monday 7th March 2022

Attendees:

- Prof Phil Hart Director of Energy & Power Theme - Chair
- Ian Sibbald Director of Finance
- John Street Director of Facilities
- Gareth Ellis Energy and Environment Manager
- Ginny Ford Environment Advisor
- Angus Murchie Energy Advisor
- Kate Biggs Environment Office
- Becky Shepherd Environment Co-Ordinator
- Edward Poll Head of IT Infrastructure
- Rosina Watson Senior Lecturer in Sustainability
- Stewart Elsmore Director of Campus Services
- Abbi Rockall Board Secretary / Minute Taker

Item		Action
1	Apologies were noted for Geoff Say and David Ford	None
2	<p>Minutes from previous meeting – the minutes of 16th September 2021 were reviewed and approved. Outstanding actions are noted below;</p> <p>2.1 The Design team are reviewing heat capture from the Data Centre. GE to contact Jerry Luo. Tenders and costs are subject to the spending review at the end of October – <i>ONGOING</i></p>	GE
3	EMS Update – GF provided an update report circulated to all BEE members; no actions were noted	Info only
4	<p>Progress towards targets – GE provided an update report circulated to all BEE members and the following action was noted;</p> <p>4.1 Whilst the tracking of heating / gas / electric remains stable compared to 2020 targets, there has been a huge impact on travel. PH requested that GE collates the carbon stats / figures so PH can feedback to SWEE Exec team</p>	GE
5	<p>SDG Reports – BS provided an update report circulated to all BEE members and the following action was noted;</p> <p>5.1 BS requested some further case studies are provided; BS will circulate the templates for PH, RW +& GE to put together a case study</p> <p>5.2 PH to contact Jim Harris (Env/Agri) to request a case study from him</p>	BS PH

	<p>5.3 PH to circulate information on SDG branding</p> <p>5.4 BS / GE to contact the new Head of Communications (Duncan Murray's replacement) when they arrive in April to provide an update on logos</p>	PH BS / GE
6	<p>Training for Senior Managers – GF explained the bespoke training that is being put together as an online interactive session which required approval of BEE members; GF presented the report outline which has been circulated to BEE members for review</p> <p>6.1 AR to add this as an agenda item to the interim meeting on 27th April to be further discussed</p>	AR
7	<p>Earth Day - BS gave a brief overview on Earth Day and the requirements needed for the event to be successful. This is taking place on 22nd April in the Grenville Turner Suite.</p> <p>7.1 BS to circulate more information on Earth Day to BEE members (this should include the aim of the event and the key learning outcomes). BEE can then support by reaching out to relevant academics to take part</p> <p>7.2 BS advised that 1 more academic is needed to take part on the panel (with a preference to it being a SATM academic) – it was discussed that Mark Jolley maybe the most appropriate and that BS should reach out to him</p>	BS BS
8	<p>Round table discussion: 'How BEE could drive greater engagement and activity related to its scope by next year's student intake' – a discussion took place and key points have been noted below:</p> <p>8.1 The x2 new Green Officers, Gilbert Soyus Kakkarayil and Ajinkya Adekar, should be included as BEE members and invited to future meetings to represent the student community</p> <p>8.2 All noted the frustration around keeping students engaged and involved with the 'Green Team' – they seem to be keen when registering and arriving on campus but then disappear. Suggestions of modules being ran via canvas as interactive sessions were put forward to keep students informed of what's going on around campus (specifically around sustainability).</p> <p>8.3 Post pandemic the reusable coffee cup scheme is planned to be re- introduced with an incentive / discount from onsite coffee shops for when students bring their reusable cup to reduce the amount of disposable cups on campus</p> <p>8.4 Regular competitions / challenges should take place with a chance to win prizes for the students who are fully involved and doing more within the Green Team</p> <p>8.5 Potentially a staff member from the Comms team (Duncan Murray's replacement) should be invited to these meetings as an additional BEE member</p>	Info only
9	<p>AOB – PH requested that reporting in each meeting is kept brief and minimal to allow more discussion time</p>	All
10	<p>Date of next meetings – 27th April (interim meeting), 7th June, 14th September, 19th October</p>	Info only