

# **THE CRANFIELD COLLEGE OF AERONAUTICS ALUMNI ASSOCIATION**

## **CONSTITUTION**

The Association shall be called

"The Cranfield College of Aeronautics Alumni Association"

### **Objectives**

1. To promote and maintain effective communication between the members and Cranfield University's aviation and aerospace activities
2. To provide network opportunities for the members to meet socially and continue business awareness and development through a variety of events.
3. To assist with the establishment and growth of national and international associations and liaison with the aerospace and aviation industry and similar associations in institutions of higher education.
4. To promote a wider interest in aerospace and aviation activity in general and Cranfield in particular.
5. Support and encourage current students

### **Membership**

Membership shall be open to:

- Aerospace and aviation related students and graduates of Cranfield University.
- All members of the staff of Cranfield University.
- Honorary and associate membership may be bestowed on any other person by the majority vote of the Standing Committee. These types of membership would not include the right to vote.
- All former members of The Cranfield Society

### **Officers**

The Officers shall consist of:

- President
- Vice-Presidents, not exceeding 3 in number.
  - A Vice President would normally *be* conferred for long and distinguished service to the University, to alumni affairs, or both. A Vice-President may be asked to act as Chairman of a Sub-Committee.
- Chairman
- Secretary
- Assistant Secretary
- Treasurer

who shall be elected by the majority vote of the Annual General Meeting. Each term of office shall normally be for a period of three years provided that there is suitable overlap to ensure adequate continuity.

## **Standing Committee**

The Standing Committee shall consist of the following officers:

- Chairman
- Secretary
- Assistant Secretary
- Treasurer
- Senior Aviation and Aerospace academic officer
- Senior Alumni Relations officer

If the posts of Secretary and Treasurer are combined, there should be one additional elected member. The Standing Committee may co-opt other members of the Association to serve if required. The Chairman may, at his or her discretion, nominate representatives to be ex-officio members of the Standing Committee.

## **Annual General Meeting**

A General Meeting shall be held annually with notification being provided to members at least one calendar month in advance.

The meeting shall be considered quorate if there are 10 voting members or more in attendance.

## **Election of Officers**

Officers shall be elected for a period of three years by the Annual General Meeting by majority vote. Nominations, which must be seconded, should be received by the Secretary in writing prior to the opening of the Annual General Meeting.

In case of a vacancy, additional members may be co-opted to the standing committee

## **Amendments to the Constitution**

Any suggested amendment to the Constitution of the Association must be notified to the Committee for inclusion on the agenda of the Annual General Meeting in advance and be agreed by a majority of two thirds of those present and entitled to vote.

## **Finance**

Membership will be funded by annual and life subscriptions or donations, as recommended by the Standing Committee, and approved by the Annual General Meeting.

The Standing Committee shall be empowered to administer on behalf of the membership, all funds under its control and shall cause proper accounts to be kept and to be submitted to an accredited auditor for audit and an annual report thereon to be submitted to the Annual General Meeting.