



Fairtrade Policy Statement

Number	Goals
1	Cranfield University strives to continue to be a Fairtrade University and will work with the Fairtrade Foundation to maintain that status.
2	Fairtrade products will be made available for sale in all University retail outlets.
3	Fairtrade options will be provided at all University and departmental meetings served by the University's Campus Services or the Cranfield Students Association. Where staff provide for themselves (e.g. in offices), the University will encourage staff to purchase Fairtrade food through campaigning.
4	<p>The University will work closely with the Cranfield Student Association (CSA) to campaign for increased Fairtrade consumption within the University. These campaigns will include but not be limited to:</p> <ul style="list-style-type: none">• Encouraging students and staff to switch to buying Fairtrade products where possible; and• Raising awareness about the work of the Fairtrade Foundation through Fairtrade Fortnight and other events that highlight the importance of buying Fairtrade and ethnically produced goods.

5	<p>There will be periodic meetings of the University Fairtrade Steering Group to ensure implementation of this policy with the following membership and terms of reference:</p> <p>Membership: Director of Finance (Chair) Director of Campus Services Campus Services General Manager Energy & Environment Manager</p> <p>Academic Representative Professional Services Representative General Manager- CSA CSA President CSA Green Representative</p>
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Other points of reference:

- The Fairtrade Steering Group will meet regularly
- The Steering Group will ensure the policy is upheld
- The Steering Group will consider proposals for supporting or organising campaigns to enhance the Fairtrade ethos.
- The Steering Group will report to the University Board of Energy & Environment.
- The Steering Group will submit a short progress report at the end of each academic year to the Fairtrade Foundation

Document control

Policies and procedures require a sign off box at the bottom, you may not require all the fields below so please delete lines/titles in the table as applicable for your purpose.

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Standards reference	
Signature	Ian Sibbald
Name	Ian Sibbald
Title	Director of Finance

Document Review

Version	Amendment	By	Date
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Updated: Date

Ref or Dept

Content (table content)			
FT1	First policy released	DoF	2013
FT2	Policy update	DoF	2016