



# Minutes of the Board for Energy and Environment – Interim Meeting

Wednesday 27<sup>th</sup> April 2022

## Attendees:

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|-------------------|--|
| • Prof Phil Hart  | Director of Energy & Power Theme - Chair |
| • Ian Sibbald     | Director of Finance                      |
| • John Street     | Director of Facilities                   |
| • Gareth Ellis    | Energy and Environment Manager           |
| • Ginny Ford      | Environment Advisor                      |
| • Angus Murchie   | Energy Advisor                           |
| • Stewart Elsmore | Director of Campus Services              |
| • Gilbert Soyus   | Student Representative                   |
| • Ajinkya Adekar  | Student Representative                   |
| • Abbi Rockall    | Board Secretary / Minute Taker           |

Item		Action
1	Apologies were noted for Geoff Say, David Ford, Rosina Watson, Kate Biggs & Becky Shepherd	None
2	<p><b>Minutes from previous meeting</b> – the minutes of 7<sup>th</sup> March 2022 were reviewed and approved. Outstanding actions are noted below;</p> <p>2.1 Whilst the tracking of heating / gas / electric remains stable compared to 2020 targets, there has been a huge impact on travel. PH requested that GE collates the carbon stats / figures so PH can feedback to SWEE Exec team – PH + GE to meet and discuss this outside of BEE, AR will arrange</p> <p>2.2 PH to contact Jim Harris (Env/Agri) to request a case study from him</p> <p>2.3 AR to add 'Adopting the SDG Branding' as an agenda item to the next meeting</p> <p>2.4 BS / GE to contact the new Head of Communications (Duncan Murray's replacement) when they arrive in April to provide an update on logos</p>	<p>PH, GE + AR</p> <p>PH</p> <p>AR</p> <p>BS + GE</p>
3	<p><b>Review ISO 50001 –</b></p> <p>3.1 AM presented the ISO 50001 document, and it was thoroughly reviewed and approved subject to comments and amendments suggested in the meeting.</p>	Info only

<b>4</b>	<b>Annual Energy &amp; Carbon Plan –</b> 4.1 The Energy & Carbon plan was approved, subject to any further comments, which should be forwarded to Gareth by the 13th May 2022.	All
<b>5</b>	<b>SDG Report – Approval Required</b> 5.1 All members of BEE approved the SDG report and agreed with the comments presented in the meeting	Info only
<b>6</b>	<b>BEE Terms of Reference –</b> 6.1 The ToR document was circulated ahead of the meeting; GE & GF advised that is not necessary for the document to be updated however if anyone has any comments or would like for changes to be made, comments should be sent to GE by 6 <sup>th</sup> May	Info only
<b>7</b>	<b>Training for Senior Managers –</b> 7.1 GF has spoken with Ramboll to deliver the training. Dates have been set in early June for GE and PH to attend the initial training meetings ahead of going into Exec meetings 7.2 AR to add this item as a follow up agenda item during the next meeting	Info only  AR
<b>8</b>	<b>AOB –</b> 8.1 BEE members wished AM a happy retirement; this meeting was AM's final meeting	Info only
<b>9</b>	<b>Date of next meetings; 2022 –</b> 7th June (Jackie Whelan to cover the meeting minutes) 14th September 19th October	Info only