

## Confidential

Minutes of the Board for Energy & Environment held on Thursday 16<sup>th</sup> April 2015 at 11.00 am in Building 62, Hancock Room

Present: Simon Pollard (Chair) Gareth Ellis (GE) Ian Sibbald (IS) Alice Golightų (AG) Fred Coulon Savina Velotta (SV) – Meeting Secretarų

Apologies: Gio Lusignani (GL); Dhruvesh Sheth (DH); John Street (JS)

		ACTION
1	Apologies and Approval of previous minutes, 11.02.15	
	The minutes were approved as a true and correct record.	
2	<ul> <li>Matters arising</li> <li>The replacement Chair for the Carbon Management Group would be identified and allocated accordingly.</li> <li>Suggested Universities to visit throughout the year were discussed.</li> </ul>	SPo
3	Living Lab Proposal	
	<ul> <li>It was agreed that the proposal would be presented to University Executive for consideration and approval.</li> </ul>	SPo
4	<ul> <li>ISO 14001 audit - outstanding actions</li> <li>The ISO14001 accreditation would link to ISO18001 as part of the health and safety system; the audit timetable was in the process of being finalised.</li> </ul>	
5	<ul> <li>Update on projects</li> <li>The biomass boiler had officially been commission this week and was working well; it was agreed that GE would liaise with relevant course tutors to ensure a visit was included as part of existing courses, if possible.</li> <li>It was noted that any extension to the district heating project in the future may</li> </ul>	GE
	require additional funding, which would be presented to finance committee with an appropriate business case at the relevant time; GE was asked to provide the KPIs relating to carbon reduction and relevant historical data.	GE
6	<ul> <li>Environmental performance progress update</li> <li>A summary of environmental performance was provided; the final data would be available in September.</li> <li>GE reported a positive increase in segregated waste; tenders for new waste collectors had been issued to collect more food waste on site, to include better waste segregation.</li> </ul>	
7	<ul> <li>Green Teams</li> <li>It was agreed that these would be revived and progressed.</li> </ul>	
8	<ul> <li>Master plan update and implications</li> <li>GE reported that the new AIRC building was on target to achieve BREAM excellence rating.</li> <li>Moving forward GE would be included at the design stage of future building projects to assist with identifying opportunities as well as raising carbon</li> </ul>	

	management target awareness.	/ UNI	VERSITY		
9	advertised.	placement Environment Adviser would be nerd, Facilities Environment Officer to join	GE SV		
Items for information / future discussion					

Cranfield

## Future meetings

15<sup>th</sup> June 2015, 12 pm to 2 pm

10<sup>th</sup> September 2015, 2 pm to 4 pm

18<sup>th</sup> November 2015, 10 am to 2 pm